



# SHARED DUTIES & SERVICES

PLEASE FILL OUT AND *RETURN THIS PAGE ALONG WITH REGISTRATION*

In order to keep the retreat at such a low rate, we would like everyone to share **at least one and at most two duties** during the retreat. Please select 3 duties and rank with a 1, 2, or 3 next to your preferred duties for Kitchen Duty and/or Post Retreat Rooms/Grounds Check. If for any reason you cannot fulfill your duty, please switch with others yourself and notify Wen Wu School of the switch.

Thank you for your cooperation!

**Can you cook? Yes \_\_\_ No \_\_\_**

We are looking for experienced cooks to exchange for Retreat attendance. Please contact Wen Wu.

## KITCHEN DUTY

### 8/8 THURSDAY

**Dinner:**

- Pre-dinner help (arrive at 4:30 PM)
- \_\_\_ Setup (1 person)
- \_\_\_ Food preparation (1-2 persons)
- Post-dinner help (stay after dinner)
- \_\_\_ Dishwashing, kitchen cleaning, table cleaning, sweeping, garbage/recycle (4 persons)

### 8/9 FRIDAY

**Breakfast:**

- Pre-breakfast help (arrive at 6:30 AM)
- \_\_\_ Setup (1 person)
- \_\_\_ Food preparation (1-2 persons)
- Post-breakfast help (stay after breakfast)
- \_\_\_ Dishwashing, kitchen cleaning, table cleaning, sweeping, garbage/recycle (4 persons)

**Lunch:**

- Pre- lunch help (arrive at 11:00 AM)
- \_\_\_ Setup (1 person)
- \_\_\_ Food preparation (2 persons)
- Post-lunch help (stay after lunch)
- \_\_\_ Dishwashing, kitchen cleaning, table cleaning, sweeping, garbage/recycle (4 persons)

**Dinner:**

- Pre-dinner help (arrive at 4:30 PM)
- \_\_\_ Setup (1 person)
- \_\_\_ Food preparation (2 persons)
- Post-dinner help (stay after dinner)
- \_\_\_ Dishwashing, kitchen cleaning, table cleaning, sweeping, garbage/recycle (4 persons)

### 8/10 SATURDAY

**Breakfast:**

- Pre-breakfast help (arrive at 6:30 AM)
- \_\_\_ Setup (1 person)
- \_\_\_ Food preparation (1-2 persons)
- Post-breakfast help (stay after breakfast)
- \_\_\_ Dishwashing, kitchen cleaning, table cleaning, sweeping, garbage/recycle (4 persons)

**Lunch:**

- Pre- lunch help (arrive at 11:00 AM)
- \_\_\_ Setup (1 person)
- \_\_\_ Food preparation (2 persons)
- Post-lunch help (stay after lunch)
- \_\_\_ Dishwashing, kitchen cleaning, table cleaning, sweeping, garbage/recycle (4 persons)

**Dinner:**

- Pre-dinner help (arrive at 4:30 PM)
- \_\_\_ Setup (1 person)
- \_\_\_ Food preparation (2 persons)
- Post-dinner help (stay after dinner)
- \_\_\_ Dishwashing, kitchen cleaning, table cleaning, sweeping, garbage/recycle (4 persons)

### 8/11 SUNDAY

**Breakfast:**

- Pre-breakfast help (arrive at 6:30 AM)
- \_\_\_ Setup (1 person)
- \_\_\_ Food preparation (2 persons)
- Post-breakfast help (stay after breakfast)
- \_\_\_ Dishwashing, kitchen cleaning, table cleaning, sweeping, garbage/recycle (4 persons)

**Lunch:**

- Pre- lunch help (arrive at 11:00 AM)
- \_\_\_ Setup (1 person)
- \_\_\_ Food preparation (1 person)

## POST-RETREAT ROOM/GROUNDS CHECK

**(4 persons – stay thru the end of retreat)**

- \_\_\_ Duties include checking each room, designated ground area and bathrooms for neatness, cleanliness, emptied trash, lost/found, damage control, water and/or other stains on carpet, etc.

PLEASE READ AND SIGN THE FOLLOWING WAIVER FORM TO COMPLETE THE REGISTRATION

## WAIVER OF LIABILITY AND HOLD HARMLESS AGREEMENT

I, the undersigned, hereby authorize my participation in the 18<sup>th</sup> Annual Wen Wu School Retreat 2019 from August 8<sup>th</sup> to 11<sup>th</sup>, 2019 at the Quaker Center Ben Lomond, CA, which is hereinafter referred to as the “activity.”

I hereby waive all claims or causes of action against the Wen Wu School of Martial Arts, Inc. and Quaker Center and Quaker Center Ben Lomond, their owners, staff, coordinators, families, instructors, and anyone else involved in the arranging of the activity, all of which are collectively hereinafter referred to as “the organization,” arising out of my participation in the activity and hereby release, hold harmless, and discharge the organization from all liability in connection therewith.

I have read this waiver and release and understand the terms used in it and their legal significance. This waiver and release is freely and voluntarily given with the understanding that right to legal recourse against the organization is knowingly given up in return for my participation in the activity.

My signature on this document is intended to bind not only myself but also my successors, heirs, representatives, administrators, and assigns.

Print Participant’s Name \_\_\_\_\_

Participant’s/Guardian’s Signature \_\_\_\_\_ Date \_\_\_\_\_

Address \_\_\_\_\_

### **Cancellation Policy**

On and before July 1<sup>st</sup> - 80% refund of the total cost

After July 2<sup>nd</sup> - 50% refund of the total cost

After July 28<sup>th</sup> - **No Refund**

### **Registration Deadline: June 30<sup>th</sup>**

**Mail back: 1. Registration 2.Shared Duties 3.Waiver Form and Payment to:**

WEN WU SCHOOL 10124 San Pablo Ave., El Cerrito, CA 94530

**For questions, please call (510) 524-1057 or email Erlene Chiang at [erlenechiang@gmail.com](mailto:erlenechiang@gmail.com)**

Once payment is received, registration is completed.

We will send you a confirmation with driving direction by July 28<sup>th</sup>, 2019